

Brigg Town Council Meeting
Tuesday 24th February 2026 at 7.15pm
Angel Suite Lounge, Exchange Place, Brigg, DN20 8LD

Chair – Cllr Penny Smith – Mayor of Brigg

Present – Cllrs Carl Sherwood, Nigel Sherwood, Penny Smith, Jane Kitching, Sharon Riggall, Paul McCormick, J Gibbons

Also Present – Kerry Hutchings – Clerk
Keith Simpson

A minute silence was held for Donald Campbell, former Brigg Councillor and Town Mayor
Keith Simpson led the Council in prayers and remembered the family of Donald Campbell and his family.

Keith Simpson left the meeting

2025/110 Cllr Smith welcomed everyone

2025/111 Public Participation

No members of the public were present

2025/112 Apologies were received and accepted from

Cllr Rob Waltham

2025/113 Declaration of Interests

a) To Record any Declarations of Interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the Agenda Item and the type of interest being declared.

None

b) To note any dispensations given to any member of the council in respect of the Agenda Items listed below.

None

2025/114 Minutes of previous meetings

a) To **approve** the minutes of the meeting of Brigg Town Council held on Tuesday 27th January 2026, and to note that Cllr Kitching had requested Remembrance Poppies Cascade and new GOBO be added to the agenda.

Proposed Cllr Kitching

Seconded Cllr Riggall

Agreed – All Councillors present

b) **Council received** the following update,

A letter was sent to Donald Campbell's family following his death

Clerk met with Cllrs Carl Sherwood and Gibbons and the sculptor to confirm positioning of the poppy wreath and grate. Will be manufactured and installed by Remembrance. As per policy agreed last year that a Poppy wreath will be in situ all year round. Clerk will place a poppy wreath on the monument very soon.

Meeting with JB this week to arrange brick planters final design, made with bricks from demolition of Hewson House.

Clerk met with Cllr Riggall last week and purchased summer bulbs for some of the garden beds and to consider planting scheme for 2026. Plants decided upon and quotes being sourced.

Brigg Times delivered to office and are being distributed.

Next Edition will be out in May. Trying to encourage more articles involving youths and youth groups. Clerk will write to youth groups.

- c) The minutes from the planning and environment committee on 27th January 2026 were received for information.

2025/115 – Ward Councillors report

Cllrs Carl Sherwood and Nigel Sherwood.

Attended Full Council that afternoon where the budget and Council Tax was set for 2026/2027 Increase of 2,7% in general Council Tax, and 2% in Adults' and Children's services.

Agreed to continue with two-hour free car parking and all day free at weekend. Continue to support Community Grants, In Bloom Grants, Imagination Library. 200 extra SEN and Disability child support.

Increase up to 750,000 trees planted.

Free swimming in Easter Holidays and Summer Holidays.

Over 66s free gym for 2 months continuing.

Ancholme Leisure Centre to receive new gym equipment.

Further investment in libraries.

Continuing of Ancholme River Path to complete it.

Traffic Lights at Broughton Crossroads

2025/116 – Correspondence

Response to our letter sent to the Secretary of State for transport was received. It was agreed that the disappointing contents be noted.

Proposed Cllr Smith

Seconded Cllr McCormick

Agreed – All Councillors present

2025/117 Financial – to receive information and resolve matters arising.

a) To approve the Payments for Brigg Town Council to 31st January 2026

Date	Payee Name	Ref	Ex Vat	£ VAT	£ Total Amnt	Transaction Details
05/01/2026	ERPF	BACS	£ 709.56		£ 709.56	December Pension
05/01/2026	HMRC	BACS	£ 886.48		£ 886.48	December Tax / NI
06/01/2026	MD Signs Ltd	BACS	£ 25.00	£ 5.00	£ 30.00	Letter Box Sign
06/01/2026	Generation Actavo	BACS	£ 39.86	£ 7.97	£ 47.83	Fencing Christmas Tree Dec 25
06/01/2026	Google	BACS	£ 14.00	£ 2.80	£ 16.80	Coms licence
06/01/2026	AVHT - Heritage Centre	BACS	£ 47.94		£ 47.94	Candles/Batteries - Holocaust
08/01/2026	Brians DIY	BACS	£ 18.95	£ 3.79	£ 22.74	Christmas Lights/ Lock Notice board
09/01/2026	Water Plus	DD	£ 6.34		£ 6.34	Allotments WP 190
13/01/2026	Blachere	BACS	£ 1,275.85	£ 255.17	£ 1,531.02	Derig & Storage
13/01/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	December Farmers Market
22/01/2026	Water Plus	DD	£ 4.03		£ 4.03	WP Allotment 105
28/01/2026	Staff Cost	BACS	£ 1,913.06		£ 1,913.06	January Salary
28/01/2026	O2	DD	£ 13.45	£ 2.69	£ 16.14	Clerk Mobile
29/01/2026	Macmillan	BACS	£ 50.00		£ 50.00	Mayors Charity Event
29/01/2026	Kirton TC	BACS	£ 90.00		£ 90.00	Civic Dinner - Mayoral
29/01/2026	Post Office	BACS	£ 3.60		£ 3.60	Recorded Delivery
29/01/2026	JB Rural Service	BACS	£ 1,950.00	£ 390.00	£ 2,340.00	January Handyman
29/01/2026	JB Rural Service	BACS	£ 425.00	£ 85.00	£ 510.00	Farmer's Market January 26
29/01/2026	Actavo	BACS	£ 18.00	£ 3.60	£ 21.60	Barrier Hire January 26
30/01/2026	Nat West	DD	£ 9.50		£ 9.50	Bank Charges

Proposed Cllr N Sherwood

Seconded Cllr Riggall

Agreed – All Councillors present

- b) To note for information the receipts, bank reconciliations to 31st January 2026, and Council budget monitoring report to 19th February 2026

c) It was agreed to award Brigg Lives Arts a grant of £1000 towards the performance of As you like it in the Summer

Proposed Cllr C Sherwood

Seconded Cllr N Sherwood

Agreed – All Councillors present

2025/118 Environmental – to receive information, consider and resolve any matters arising.

a) It was agreed to not purchase the speed limit bin stickers at this time, due to all the bin changes imminent.

Proposed Cllr Kitching

Seconded Cllr McCormick

Agreed – All Councillors present

2025/119 Events – To receive information and resolve matters arising

a) Classic Car and 1940s Event 20th September 2026

Council received an update from Cllr McCormick regarding the event and plans in place.

It was agreed to advertise the event on Social Media and arrange a working group meeting in the very near future.

2025/120 Policies agreed en bloc

a) General Risk Assessment

b) Member Development

c) Member Officer Protocol

d) Environmental

e) Equality

Proposed Cllr Smith

Seconded Cllr N Sherwood

Agreed – All Councillors present

2025/121 Comments from Councillors or requests for future agenda items.

Poppy Cascade and New Poppy GOBO for projector.

2025/122 The next meeting of Brigg Town Council on Tuesday 24th March 2026 at 7.15pm

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public are excluded, and they are instructed to withdraw; (Public Bodies (Admission to Meetings) Act 1960, section 1(2)).

2025/123 Tenders were received for Grass Verge Cutting 2026 – 2029

The contracts for Brigg, Cadney and Howsham were awarded to JB Rural Services Ltd

Proposed Cllr Kitching

Seconded Cllr Gibbons

Agreed – All Councillors present

2025/124 Tenders were received for cutting for 2026 – 2029

The contracts for Brigg, Cadney and Howsham were awarded to JB Rural Services Ltd

Proposed Cllr McCormick

Seconded Cllr Parker

Agreed – All Councillors present

**2025/125 Tenders were received for Brigg Cemetery grass cutting for 2026 – 2029
The contract was awarded to JB Rural Services Ltd, and to request special care is taken
around grave adornments**

Proposed Cllr Riggall

Seconded Cllr Gibbons

Agreed – All Councillors present

2025/126 Tenders were received for Woodbine Park Grass cutting 2026 – 2029

The contract was awarded to JB Rural Services Ltd

Proposed Cllr McCormick

Seconded Cllr Gibbons

Agreed – All Councillors present

There being no other business the meeting concluded at 8.10 pm